



## Job Advert - Assistant Youth Worker

- Are you passionate about impacting and supporting the lives of young people?
- Do you feel like you have the skills and confidence to lead sessions and make a difference?
- Colwall Youth Project, part of Colwall Community Church, is seeking two part time sessional staff/ assistant youth workers for between 6 and 18 hours per week each, with the possibility of additional hours to work on additional youth projects.
- Colwall Youth Project is a growing youth group with promising and exciting future prospects that is looking to expand its youth work team.
- We want to strengthen and expand our existing youth project and need your support.
- We currently run two open access youth sessions per week, afterschool club /educational support sessions, mental health, wellbeing and mindfulness support, youth mentoring, 1-1 and group sessions, and a youth council.
- We would like to strengthen and expand our provision and build better links and partnerships within the local and wider communities, including with local schools.
- The successful candidates will need to understand and take safeguarding seriously, they will be good communicators and listeners, they will be empathetic and supportive of the needs of young people and the issues they face, they will be compassionate and confident to lead sessions.
- These roles are funded by the National Lottery Community Fund – Awards for All.
- The youth workers would be expected to be a part of occasional residential trips and support holiday programs/activities.
- We would like the assistant youth workers to have relevant experience in working with and supporting young people.
- They must be energetic individuals with a passion for empowering young people.

Hourly rate of £9.50 paid monthly.

If you wish to apply please visit <http://www.colwallcommunitychurch.com/vacancies-cocochu/> and download an application pack.

**Closing Date : Open Ended**

For informal enquiries please contact Aron, Project manager and youth worker, on 07932423792 or [aron@thecyp.co.uk](mailto:aron@thecyp.co.uk).

Due to the number of applications we expect to receive we will not reply to unsuccessful candidates.

If you have not heard from us within two weeks of the closing date please accept that, on this occasion, your application has been unsuccessful. We look forward to hearing from you!



## Job description

### Assistant Youth Worker

- To work directly with young people 11 – 18 years to enable their personal development and social education by assisting in the provision of a range of positive activities. Ages may vary to 18+ with further projects to meet needs.
- To be aware of the planned targets and outcomes and assist in working towards their achievement
- Under the direction of the line manager, take delegated responsibilities for elements of the delivery of positive activities as part of the wider programme.
- To assist with a programme of positive activities that promotes equality of opportunity and the participation and engagement of young people.
- To participate and take an active role in planning age appropriate sessions and activities.
- To participate in additional funded projects and interventions to meet the needs and demand in the community.

### General Duties:

- To understand and adhere to all policies and procedures concerning the safeguarding of children and young people in youth support settings.
- To maintain personal and professional development to meet the changing demands of the job, and participate in appropriate training activities as required to support young people.
- To undertake such other duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of this job.
- To undertake health and safety duties commensurate with the post and/or as detailed in the Health and Safety Policy.
- To ensure building is left in a suitable state for next user group – when leading a session.
- To support and at times lead sessions and activities to support young people.
- To support and assist in planning and running activities and sessions.
- To support after school club and educational support, 1 to 1's and group sessions.
- To support detached and outreach youth work.
- To support the engagement of young people in positive activities in two weekly open access sessions per week, interaction on social media, and support services.
- To support in developing policies and procedures.
- To support young people in finding appropriate work experience, education and training.
- To support in building relationships with the local schools and running appropriate interventions in schools to support young people.
- To support young people, parents, carers, and families.
- To raise awareness of mental health, substance misuse, county lines, exploitation, healthy relationships, domestic violence and relevant issues that relate to young people.
- To complete relevant and required training such as safeguarding, mental health, first aid etc.
- Attend and support the running of residential trips and holiday programs.



## Purpose and Scope of role

- The National Lottery Community Fund – reaching communities fund have funded Colwall Community Church, Colwall Youth Project for assistant youth workers.
- We are looking for a part time assistant youth worker for between 6 to 18 hours per week, with the likely opportunity of additional hours to work on accompanying projects.
- The hours of work will be flexible, Wed to Fri including Thursday and Friday evenings 2pm – 8.30pm to support the open access youth sessions.
- The sessional staff/assistant youth workers will support the lead youth worker and help to develop a wider youth project in the local and wider community of Colwall.
- We want to see the sessional staff/assistant youth workers help strengthen the existing club and support the lead youth worker in broadening the scope of interactions with young people, parents, families, and carers.
- The youth workers will be line managed by the lead youth worker/ and receive regular supervision and professional development work plans.
- The youth workers will work along side and support a team of volunteers, and youth mentors.
- The sessional staff/assistant youth workers will be required to assist in planning, running and leading youth sessions and activities.
- Supporting our summer programme hours - hours may change during school holidays.

## Background to the existing group

- The club was started in 2016 and has thrived ever since. The club was run and maintained by volunteers from Colwall Community Church until late 2019 when the Church was successful in a funding bid to BBC Children In Need and employed a full time lead youth worker.
- The project currently welcomes 183 young people aged between 10-18.
- The club is open to anyone aged between 10-18.
- Participants come from Colwall, Ledbury, Malvern and the surrounding villages.
- The youth group is governed by a leadership team within the church, a board of trustees and a youth management board that consists of members of the Church, community, parents and the lead youth worker/director of youth provision.
- The club has the benefit of a safeguarding board to support with any safeguarding issues that may arise.



## Person Specification - Youth Worker Assistant

### Assistant Youth Worker

- We are looking for someone who is passionate about working with young people and making a difference in their lives.
- The assistant youth workers will create space for young people to thrive.
- The assistant youth workers will be confident in leading and planning sessions with the support of the lead youth worker/director of youth provision.
- They will act as an encourager, leader, mentor, supporter, role model, and advocate.
- They will have the ability to see opportunities and provide support for the youth work to grow.
- The youth workers will be able to generate session ideas and act on own initiative.
- They will work directly with young people on their personal issues and will aim to help them to grow to fulfil their full potential as adult members of society. As with all youth projects there is a need to have and maintain a culture of respect and have fun!!

### Key skills and abilities of ideal candidates:-

- Communication - The ability to communicate well with the young people in relevant ways and to help them to learn new things that will enable them to thrive as individuals, within a context of appropriate behavior management (with appropriate support and training).
- Leadership - Confidence in leading and supporting youth sessions.
- Mentoring - The ability to mentor the young people, helping them to acquire life skills that will have a positive influence on their future.
- Team Work – The ability to work as part of a growing team and generate ideas as well as listen to others.-
- Computer Literate – The ability to use computers and relevant software to produce, or help produce good quality communication, promotional material and where required input on reports monitoring and evaluating the youth work in support of the lead youth worker/director of youth provision. -
- Motivation - The ability to motivate others.
- Communicate and work well with the lead youth worker and schools.
- Need to be active. This is an energetic youth worker role.



## Experience: -

- Experience of working with young people in the age range 10-18.-
- Experience of working with young people with some or all of the following attributes: learning difficulties, autism, lower income families, non-UK nationals, substance misuse, antisocial behaviour.
- Some experience in planning and supporting in running activities for young people.
- Experience in working with families, parents, careers, small communities.

## Knowledge:

- Knowledge of best practice and effective youth work.-
- Knowledge of modelling behaviour and role-modelling.
- Knowledge of session planning and how to effectively lead youth work sessions
- Experience in working with families, parents, careers, small communities.
- Relevant computer skills.
- Relevant knowledge of social media.

## Personal attributes:- -

- A passion for young people and for their, wellbeing, nurture and ability to thrive.
- Commitment to safeguarding.
- Willingness to participate in training such as first aid, safeguarding, mental health first aid etc.-
- Ability to work as part of a growing team.
- A good team player demonstrating loyalty.
- Commitment to the organisation and willingness to be accountable to management.
- Ability to work within and alongside the vision and ethos of Colwall Community Church.
- Willingness to work some evenings and provide support with residential trips and holiday programs/activities.
- Open, honest and a trustworthy person with a passion for helping and supporting others.